

CITY OF SHULLSBURG, WISCONSIN
COMMON COUNCIL MINUTES
MAY 1, 2025

A special meeting of the Common Council of the City of Shullsburg was held May 1, 2025 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Verne Jackson called the meeting to order at 1:30 p.m. Notice of the meeting was posted at the Townsend Center, Shullsburg Post Office and Turpin's Home Town Grocery. Roll Call- Gloria Swenson, Emmett Reilly, Dan Morrissey, Cheryl Mulcahy – Present; Others present- Jodi Sweeney, Jeff Doyle, Tyson Morrissey, Janelle Schumacher.

Pledge of Allegiance

Public Comment – None

501c3 Fiscal Agent for Badger Park Fundraising Campaign – Jodi Sweeney presented information regarding the roles and responsibilities of a fiscal agent for a fundraising campaign. She estimates that the Community Foundation of Southern Wisconsin would charge a fee of up to 5% of funds raised to manage the funds for the campaign. She recommends a 501c3 non-profit organization collect the donations in order to offer them as a tax-exempt gift. The city office will double track all donations. The Council discussed whether a 3 year or 5-year pledge would work best. There was additional discussion regarding the bank accounts the funds will be kept in. Reilly questioned whether the pledges made to the campaign are legally binding; Sweeney confirmed they are not. The fiscal agent would send out thank you notes, as well as pledge reminders. Sweeney recommended a software program called Bloomerang to track funds. Doyle spoke on behalf of Advance Shullsburg and said their executive team would need to meet, but they would likely request a 1-2% fee to be the fiscal agent to cover the expenses incurred. The Advance Shullsburg team could have a final answer by the next meeting on May 9. The Council discussed potential funding overages and the desire to hold them in an endowment/maintenance fund. The Council also discussed how and when the transfer of money between Advance Shullsburg and the City of Shullsburg would take place. Sweeney recommended campaign policies be written and approved to address several of the items discussed. No action was taken.

Open Burn Dates – *Motion by Reilly second by Morrissey to set open burn dates from May 1, 2025 to May 22, 2025 and to be re-evaluated at the May 22nd Council meeting. All aye, motion carried.*

Townsend Center Power Washing – Morrissey updated the Council regarding estimates he has received from Tri-State Softwash LLC to wash the exterior of the Townsend Center. The Council reviewed the estimate for \$3750.00 and Morrissey recommended they get a more detailed estimate outlining the exact work to be done. Morrissey also gave an update on Truck Country painting the walk-through doors for a cost of \$1000. *Motion by Morrissey second by Reilly to approve Tri-State Softwash LLC to wash the exterior of the Townsend Center, including the retaining wall, contingent on them providing a more detailed estimate. All aye, motion carried.*

Townsend Center Overhead Doors – The Council reviewed three estimates to replace or repair the overhead garage doors on the Townsend Center from Carey's Overhead Doors, Dubuqueland Door and Overhead Door Company. *Motion by Swenson second by Morrissey to approve the estimate from Carey's Overhead Doors in the amount of \$11,237.55 to replace the overhead doors at the Townsend Center. All aye, motion carried.*

At 2:34 p.m. a motion was made by Mulcahy second by Reilly to adjourn. All aye, motion carried.

Janelle Schumacher
Clerk/Treasurer