

CITY OF SHULLSBURG, WISCONSIN  
PUBLIC HEARING MINUTES RE: PROPOSED SPECIAL ASSESSMENTS FOR  
PUBLIC IMPROVEMENTS  
APRIL 15, 2025

A public hearing was held in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin on April 15, 2025 at 6:15 P.M for the purpose of hearing all interested parties concerning matters contained in Resolution 2025-03 – Declaring the intent of the City of Shullsburg to exercise special assessment police powers under 66.0701 & 66.0703 WI Statutes relating to proposed replacement of concrete sidewalk to serve South Judgement Street within the City of Shullsburg. Those in attendance were Mayor Verne Jackson, Council Members Cheryl Mulcahy, Emmett Reilly and Gloria Swenson. Also in attendance was Ewa Chmielewski, Tom Langenfeld, Janelle Schumacher. Mayor Verne Jackson opened the hearing by reading the resolution and followed by asking for questions and comments from the public regarding the proposed work. Property owner Tom Langenfeld asked for clarification regarding how it was determined which sidewalks were going to be included in the project. He asked if there had been a survey done to the area. Mayor Jackson addressed his question by explaining that not all sidewalks can be done at the same time, so there is a rotation based on the current condition of the sidewalks and which need to be prioritized. Langenfeld stated that he doesn't believe the sidewalk in front of his property is in a condition necessary of replacement. Mayor Jackson asked twice more if there were any more questions or comments and being none asked for a motion to close the public hearing. *Motion by Swenson second by Reilly to close the public hearing. All aye, motion carried.*

CITY OF SHULLSBURG, WISCONSIN  
PUBLIC HEARING MINUTES RE: PROPOSED DISCONTINUANCE AND VACATION OF AN  
ABANDONED RIGHT-OF-WAY  
APRIL 15, 2025

A public hearing was held in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin on April 15, 2024 at 6:30 P.M for the purpose of hearing all interested parties regarding the proposed discontinuance, vacating and removal from the Official Map, an abandoned right-of-way in the City of Shullsburg. Those in attendance were Mayor Verne Jackson, Council Members Cheryl Mulcahy, Dan Morrissey, Emmett Reilly and Gloria Swenson. Also in attendance was Ewa Chmielewski, Tom Langenfeld, Casey Fennell, Darrell Morrissey, Alyssa Schaeffer, Paul Ranum, Bart Nies, Mike Raso, and Janelle Schumacher. Mayor Verne Jackson opened the hearing by asking for comments from the public regarding the proposal. Bart Nies of Delta 3 Engineering advised the city to ensure any utility easements remain open for city access. Mayor Jackson asked twice more if there were any more questions or comments and being none asked for a motion to close the public hearing. *Motion by Swenson second by Mulcahy to close the public hearing. All aye, motion carried.*

COMMON COUNCIL MINUTES  
APRIL 15, 2025

A re-organizational meeting of the Common Council of the City of Shullsburg was held April 15, 2025 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Verne Jackson called the meeting to order at 6:30 p.m. Notice of the meeting was posted at the Townsend Center, Shullsburg Post Office and Turpin's Home Town Grocery. Roll Call- Gloria Swenson, Emmett Reilly, Dan Morrissey, Cheryl Mulcahy – Present; Others present- Ewa Chmielewski, Tom Langenfeld, Casey Fennell, Darrell Morrissey, Alyssa Schaeffer, Paul Ranum, Bart Nies, Mike Raso, Tyson Morrissey, and Janelle Schumacher.

**Pledge of Allegiance**

**Approval of Minutes** – *Motion by Swenson second by Reilly to approve the minutes of the March 12, 2025, March 19, 2025, & April 3, 2025 Council Meeting. All aye, motion carried.*

**Committee Reports** – Mulcahy gave an update from the Park Committee that the East Shelter House doors have been ordered and that a basketball backboard at Badger Park was broken due to vandalism and will need to be addressed.

**Approve Bills** – *Motion by Reilly second by Swenson to approve the bills for General, Water, Sewer, Electric, Pool, Museum, Library & TIF Funds. All aye, motion carried.*

**Public Comment** – None

**Resolution to Vacate & Discontinue an Abandoned Right-of-Way** – *Motion by Morrissey second by Mulcahy to approve Resolution 2025-02 Regarding the Vacation and Discontinuance of a Public Right-Of-Way in the Stephens Mitchell Addition of the City of Shullsburg as discussed in the public hearing. All aye, motion carried.*

**South Judgement Street Sidewalk Assessments** – *Motion by Morrissey second by Reilly to approve the final plans, street maintenance report and proposed assessment estimates for replacing the sidewalks on South Judgement Street for all property abutting the East Side of South Judgement Street beginning with Parcel 281.0352.0000 at the intersection of Merton Street and ending at the Southern-most property line of Parcel 281.0571.1000, as discussed in the public hearing. All aye, motion carried.*

**Proposed Industrial Park Expansion Layout and Costs** – Bart Nies of Delta 3 Engineering presented the Council with an updated Industrial Park Expansion map and associated costs. The details are a requirement for an EDA Grant Application. Morrissey asked for details regarding the costs of administration and inspection. Nies confirmed those are Delta 3 costs and responsibilities. *Motion by Morrissey second by Reilly to approve the industrial park expansion layout and proposed costs as presented for the EDA grant submission. All aye, motion carried.*

**Resolution to Secure Matching Funds Financing for EDA Grant** – Alyssa Schaeffer of Southwest WI Regional Planning presented information on the EDA Grant requirement of having a funding match. The EDA Grant covers 60% of eligible costs, requiring a match from the City of \$880,000. The Council reviewed a proposal from Clare Bank regarding a loan for \$880,000 at an interest rate of 4.99%, if needed. *Motion by Morrissey second by Swenson to approve Resolution 2025-08 authorizing borrowing in an amount not to exceed \$880,000. All aye, motion carried.*

**Resolution to Authorize Submission of EDA Public Works Grant** – Schaeffer continued to present information regarding the status of the EDA grant review process by the federal government, stating that while they are not approving new grant awards, they are still accepting new applications. Schaeffer recommended that the City submit the grant application to ensure the application is in the queue for when applications start being reviewed and awarded again. Mayor Jackson read Resolution 2025-07. *Motion by Morrissey second by Reilly to approve Resolution 2025-07 authorizing the submission of an application for EDA program grant funds to the EDA. All aye, motion carried.*

**Open Burn Dates** – The Council discussed setting open burn dates, but per a recommendation from the Fire Department, no dates were set due to dry and windy conditions. No action taken.

**Brightspeed Fiber Installation** – The Council considered plans and a proposal from Brightspeed to install fiber internet. The plans had previously been reviewed and approved by the Electric Utility. *Motion by Reilly second by Swenson to approve the plans for Brightspeed Fiber Installation. All aye, motion carried.*

**Badger Park Field Use Agreement** – The Council discussed Ball Field use agreements submitted by Fever Baseball Team and Badger Youth Football for 2025. The fees for 2025 were waived. Morrissey confirmed those groups would be asked to make a donation towards upcoming park improvements. *Motion by Morrissey second by Reilly to approve Ball Field use agreements for Fever Baseball and Badger Youth Football for 2025. All aye, motion carried.*

**Resolution for DNR Grant Application** – The Council discussed the DNR Grant application that is due on May 1. The project for the application will be Badger Park improvements. *Motion by Morrissey second by Reilly to approve Resolution 2025-05 authorizing the application for Wisconsin DNR funding. All aye, motion carried.*

**Pickleball Court at Badger Park** – The Council discussed the possibility of removing the asphalt from the skate park at Badger Park and replacing it with concrete large enough to accommodate a pickle ball court. Morrissey directed the Clerk to apply for the Shullsburg Fund grant to cover the project. The cost estimate for the concrete is \$3,000-\$4,000 for concrete, plus labor. *Motion by Reilly second by Swenson to approve replacing the asphalt skate park at Badger Park with concrete large enough to accommodate pickle ball. All aye, motion carried.*

**City Contribution to Badger Park Improvement Project** – The Council discussed needing to contribute money to the Badger Park fundraising project. Morrissey questioned whether or not the auditor had been asked his opinion. Morrissey suggested extending existing debt to prevent any increase in taxes. Morrissey questioned the Mayor and the rest of the Council if anyone else had another idea or a dollar amount to suggest. Morrissey commented that part of the contribution should come from the utilities. *Motion by Morrissey second by Reilly to consult the City's auditor regarding an amount to contribute without a burden on the taxpayers. All aye, motion carried.*

**Townsend Center Pressure Washing** – The Council discussed the project to pressure wash the Townsend Center and possible repaint or replace garage doors. Morrissey updated the Council that he had asked for estimates on new panels and replacement garage doors and that he will be getting a second estimate for painting from Welborn painting. No action taken.

**Administer Official Oath to Alderpersons** – Clerk Schumacher administered the official oath to Dan Morrissey and Cheryl Mulcahy.

**Elect Council President** – *Motion by Reilly second by Swenson to elect Cheryl Mulcahy as Council President. All aye, motion carried.*

**Official City Newspaper** - *Motion by Swenson second by Reilly to approve the Republican Journal as the official newspaper of the City of Shullsburg. All aye, motion carried.*

**Resolution Approving Financial Depositories** – *Motion by Swenson second by Mulcahy to approve Resolution 2025-06 Designating Public Depositories and Custodians of Funds, naming Clare Bank, Shullsburg Community Bank, Woodford State Bank and Wisconsin Local Government Investment Pool as authorized depositories. All aye, motion carried.*

**Appoint City Attorney & Secondary Attorney** – *Motion by Swenson second by Reilly to approve Russell Law Offices as City Attorney and Bartholf Law Offices as secondary attorney. All aye, motion carried.*

**Appoint Standing Committees, Boards & Commissions** – Mayor Jackson read his appointments as follows: Park Committee-Cheryl Mulcahy- Chair, Daniel Morrissey, Gloria Swenson; Police Committee - Gloria Swenson-Chair, Cheryl Mulcahy, Emmett Reilly; Utility Committee- Emmett Reilly – Chair, Cheryl Mulcahy, Daniel Morrissey; Street Committee Daniel Morrissey- Chair, Emmett Reilly, Gloria Swenson; Revolving Loan Committee- Ellie Landau was re-appointed for a three year term. Board of Appeals – Emmett Reilly was appointed for a two year term as chairperson, Janelle Jackson was appointed a three year term; Jason Ubersox was appointed for a one year term; Plan Commission - Park Committee Chair Cheryl Mulcahy was appointed for a one year term; Gloria Swenson was appointed for a one year term; Dan Spillane was appointed for a three year term; Historic Preservation Commission- Ald Gloria Swenson was reappointed for a one year term as chairperson; Fire Board -Ald Swenson and Ald Mulcahy appointed. Ambulance Board- Ald Reilly and Ald Morrissey appointed. Library Board – Ald Morrissey appointed. *Motion by Reilly second by Swenson to approve the standing committees, boards and commissions as appointed by the Mayor. All aye, motion carried.*

**Clerk/Treasurer Report** – Reports were emailed prior to the meeting. Clerk will assist with and/or complete the grant applications mentioned above.

**Closed Session** – At 7:46 p.m. a motion was made by Swenson second by Mulcahy to convene into closed session. Roll Call - Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy-yes. Closed session is pursuant to Wis. Stat 19.85 (1)(c) for the Purpose of Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility; specifically, to discuss summer employment applications for Park, Lifeguards, Bathhouse Attendants and Mine & Museum Staff.

**Open Session** – At 7:54 p.m. a motion was made by Swenson second by Mulcahy to reconvene into open session. Roll Call- Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy-yes. Motion carried.

**Action on Closed Session** – Motion by Swenson second by Morrissey to approve hiring Tyler Andrews and Nathen Reuter as Park Maintenance; Taylor Russell, Mylie Gensler, Alexis Murray, Zariah Jones, Emma Ragotzkie, Maddox Hocking, Alexis Alt, Parker Mullen, Natalie Jerry as Lifeguards. Talan Apodaca, Maya Ortiz, Emma Hocking, Adalyn Weiskircher, Ava Schumacher, Aden Wiegel, Hudson Wiegel, Duncan Walker Price as Bathhouse and/or Museum Attendants. All aye, motion carried.

**Closed Session** – At 7:38 p.m. a motion was made by Mulcahy second by Reilly to convene into closed session. Roll Call - Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy-yes. Closed Session is Pursuant to Wis. Stat 19.85 (1)(e) for the deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically for discussion & possible action regarding revolving loan fund.

**Open Session** – At 7:44 p.m. a motion was made by Swenson second by Morrissey to reconvene into open session. Roll Call- Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy-yes. Motion carried.

**Action on Closed Session** – Motion by Swenson second by Mulcahy to approve Revolving Loan #37 in the amount of \$50,000 at 5% interest. All aye, motion carried.

At 7:55 p.m. a motion was made by Swenson second by Reilly to adjourn. All aye, motion carried.

Janelle Schumacher  
Clerk/Treasurer