

CITY OF SHULLSBURG, WISCONSIN  
COMMON COUNCIL MINUTES  
JANUARY 17, 2024  
6:30 P.M.

A regular meeting of the Common Council of the City of Shullsburg was held January 17, 2024 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Verne Jackson called the meeting to order at 6:30 p.m. Notice of the meeting was posted at the Townsend Center, Shullsburg Post Office and Turpin's Home Town Grocery. Roll Call- Gloria Swenson, Susie Doyle-Wand, Cheryl Mulcahy, Dan Morrissey - Present. Others present- Mark Doyle, Tyler Argall, Dave Turpin, Brian Lund, Emmett Reilly, Janelle Schumacher, Laura Weiskircher, Jason Weiskircher, Tyson Morrissey.

**Pledge of Allegiance**

**Approval of Minutes** - *Motion by Swenson second by Doyle-Wand to approve the minutes of the December 20, 2023 meeting. All aye, motion carried.*

**Committee Reports** – Morrissey, as a library board member, gave an update on the library board being in the early stages of putting together a renovation plan for the Library. Morrissey, as the Street Committee chair, commended the City Employees on their snow removal efforts after the recent snowstorm, as well as passed along a thank you from the Fire Board for their help with the accident on Hwy. 11 during the storm.

**Police Chief Report** – None given.

**Approve Bills** – One additional bill was added late in the amount of \$150 for a library program. *Motion by Morrissey second by Swenson to approve the bills for General, Water, Sewer, Electric, Pool, Museum, Library & TIF Funds. All aye, motion carried.*

**Public Comment** - None

**Water Tower Maintenance Contract** – Tyler Argall, from Utility Service Co. addressed the Council regarding the contract for Water Tower Maintenance and said the DNR requires certain inspections to be done and they will insure we are meeting those requirements. He explained the differences between a visual inspection, ROV inspection and complete washout inspection. He explained the proposed contract and addendum and stated he will send it in writing later in the week. Morrissey questioned part of the addendum that requires the City to pay for containment, testing or off-site disposal of sediment or debris from the tank. Morrissey also questioned what other municipalities in the area use their services and if their prices are comparable. Argall stated that Livingston, Benton, Monroe and Verona are all customers. No action taken. This item will be discussed again when the final addendum is sent from Utility Service Co.

**Delta 3 Pay Applications and Change Orders** – Mark Doyle of Delta 3 approached the Council about the following Pay Applications and Change Orders:

- 2022 Stream Improvements – Shullsburg Branch Pay Application #2 – Temperley Excavating, Inc. *Motion by Doyle-Wand second by Swenson to approve Pay Application #2 for Temperley Excavating in the amount of \$1000. All aye, motion carried.*
- UV Disinfection Upgrade – WWTF Pay Application #3 – MZ Construction. Doyle requested the payment for this be approved but not released until Project Manager Jordan Fure gives his approval. *Motion by Swenson second by Morrissey to approve Pay Application #3 for MZ Construction in the amount of \$5000. All aye, motion carried.*
- Southwest Drainage Basin Pay Application #1 & Change Order #1 – Temperley Excavating, Inc. Doyle explained the purpose of the change order was due to needing more pipe. Mayor Jackson commended Delta 3 on getting this project completed. *Motion by Morrissey second by Doyle-Wand to approve Change Order #1 for Temperley Excavating in the amount of \$1490. All aye, motion carried. Motion by Morrissey second by Mulcahy to approve Pay Application #1 for Temperley Excavating in the amount of \$20,990. All aye, motion carried.*

**Using Delta 3 Engineering for Badger Park Capital Improvement Plan** – Mayor Jackson addressed the Council and gave an update on what meetings have taken place. Mark Doyle presented the Council with a Conceptual Plan that had been presented to the Park Committee the week prior. Doyle stated that he will continue to offer some of his time and services at no charge in order to get the pieces in place before Delta 3 is brought into the project. Morrissey commented that future discussions need to include more community members and organizations and specifically the school. Mayor Jackson agreed to expand the group that is meeting regarding the plans. Doyle advised the council that in order to help with fundraising efforts, professional renderings will need to be printed. In order to have renderings finalized, there are many options that still need to be discussed. No action taken.

**Pickleball Court Engineering** – Mark Doyle addressed the Council regarding the engineering of Pickleball Courts at Badger Park. He described the proposed location and stated there is space for a 44' x 44' slab that could accommodate two courts. He asked questions about whether the council prefers pricing on a recreational or professional grade court, as well as whether they desire a fence. The council advised Doyle to provide a quote for both one or two recreational grade courts with no fence. *Motion by Swenson second by Morrissey to approve Delta 3's services for creating a conceptual plan and quote for pickleball courts with the above specifications. All aye, motion carried.*

**Discussion Regarding Donated Artwork** – Mr. Greg Hawley approached the Council through communication with Cory Ritterbusch regarding six pencil drawings he would like to give to the City on permanent loan for display at the Townsend Center. There will be a memorandum of understanding written between Mr. Hawley and the City when the drawings are delivered in late Spring. *Motion by Swenson second by Doyle-Wand to approve the receipt of the pencil drawing loan for display at the Townsend Center. All aye, motion carried.*

**Special Event Application for Sip & Snack** – The Council reviewed a Special Event Application submitted by Advance Shullsburg for an event on March 2, 2024. They also reviewed an application for a temporary beer & wine license at said event. *Motion by Morrissey second by Mulcahy to approve the special event application for Sip & Snack on March 2, 2024 for Advance Shullsburg. All aye, motion carried. Motion by Morrissey second by Mulcahy to approve a temporary beer & wine license for Advance Shullsburg on March 2, 2024. All aye, motion carried.*

**Townsend Center Grant** – The Council acknowledged a \$25,000 grant from the Community Foundation of Southern Wisconsin, made possible by Mr. Kenneth Townsend to be used for the Townsend Senior Center. The Council discussed potential improvements that the money could be used for.

**Music in the Park** – The Council discussed a request for a donation to Music in the Park for the upcoming year. *Motion by Swenson second by Doyle-Wand to approve a \$600 donation to Music in the Park. All aye, motion carried.*

**Clerk/Treasurer Report**– December financial reports were emailed. No questions at this time.

**Future Agenda Items** – Water tower service contract, pickleball court plan, memorial tree recognition.

**Closed Session** – At 7:23 p.m. a motion was made by Mulcahy second by Swenson to convene into closed session. Roll Call- Morrissey-yes, Swenson-yes, Doyle-Wand-yes, Jackson-yes, Mulcahy- yes. *Motion carried.* The closed session is at the Request of the City Council Members Pursuant to Wis. Stat 19.85 (1)(e) for the Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session including the consideration of sale of city property.

**Open Session** – At 7:31 p.m. a motion was made by Swenson second by Doyle-Wand to reconvene into open session. Roll Call- Morrissey-yes, Swenson-yes, Doyle-Wand-yes, Jackson-yes, Mulcahy- yes. *Motion carried.*

**Action on Closed Session** – A motion was made by Morrissey second by Swenson to sell the parcels of city property as discussed in closed session and as presented on the CSM for the price agreed upon, contingent upon approval of the CSM by the Plan Commission. The purchaser is responsible for the surveying and legal fees. Roll Call Vote Called for by Morrissey - Morrissey-yes, Swenson-yes, Doyle-Wand-yes, Jackson-yes, Mulcahy- yes. *Motion carried.*

**Closed Session** – At 7:35 p.m. a motion was made by Swenson second by Doyle-Wand to convene into closed session. Roll Call- Morrissey-yes, Swenson-yes, Doyle-Wand-yes, Jackson-yes, Mulcahy- yes. *Motion carried.* The closed session is at the Request of the City Council Members Pursuant to Wis. Stat 19.85 (1)(e) for the Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session including the consideration of sale of city property.

**Open Session** – At 7:51 p.m. a motion was made by Swenson second by Doyle-Wand to reconvene into open session. Roll Call- Morrissey-yes, Swenson-yes, Doyle-Wand-yes, Jackson-yes, Mulcahy- yes. *Motion carried.*

**Action on Closed Session** – None taken.

At 7:56 PM a motion was made by Swenson, second by Mulcahy to adjourn. All aye, motion carried.

Janelle Schumacher  
Clerk/Treasurer