

CITY OF SHULLSBURG, WISCONSIN
COMMON COUNCIL MINUTES

JUNE 7, 2023

6:30 P.M.

A regular meeting of the Common Council of the City of Shullsburg was held June 7, 2023 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Verne Jackson called the meeting to order at 6:30 p.m. Notice of the meeting was posted at the Townsend Center, Shullsburg Post Office and Turpin's Home Town Grocery. Roll Call- Gloria Swenson, Susie Doyle-Wand, Cheryl Mulcahy, Dan Morrissey - Present. Others present- Laura Weiskircher, Brian Lund, Julie Werner, Jordan Fure, Tom Kleiber, Janelle Schumacher and Marsha Einsweiler.

Pledge of Allegiance

Approval of Minutes - *Motion by Swenson second by Doyle-Wand to approve the minutes of the May 17, 2023 meeting. All aye, motion carried. Motion by Swenson second by Mulcahy to approve the minutes of the May 31, 2023 special meeting. All aye, motion carried.*

Committee Reports & Purchase Orders – Park committee reported that they met with the Griffin Family about Miner Park and work has begun on getting the project done by July 4th.

Police Chief Report – Chief Jerry emailed his report and the council had no further questions.

Approve Bills - *Motion by Morrissey second by Swenson to approve the bills for General, Water, Sewer, Electric, Pool, Museum, Library & TIF Funds. All aye, motion carried.*

Public Comment - none

Proposed 2022 Stream Improvements – Shullsburg Branch – Jordan Fure of Delta 3 Engineering gave a brief overview of the necessary Pay Application #1 and Change Order #1. *Motion by Doyle-Wand second by Mulcahy to approve the Pay Application #1 as presented. All aye, motion carried. Motion by Morrissey second by Mulcahy to approve the Change Order #1 as presented. All aye, motion carried.*

2022 Waste Water Treatment Plant Compliance Maintenance Annual Report- Tom Kleiber presented the CMAR report and answered questions from the council. *Motion by Morrissey second by Swenson to adopt Resolution No. 2023-04 as presented. All aye, motion carried.*

Pool Chair & Umbrella – Discussion was held regarding the need for a lifeguard chair and umbrella. *Motion by Morrissey second by Mulcahy to purchase the previously approved chair, without an umbrella. Mulcahy, Doyle-Wand, Jackson, Morrissey - aye, Swenson – no, motion carried.*

Special Event Permit Application & Expansion of Alcohol Beverage License Submitted by Second Chance Enterprise for events on June 17, 2023 & August 11, 2023 - *Motion by Morrissey second by Doyle-Wand to approve the Special Event Permit Application & Expansion of Alcohol Beverage License as presented. All aye, motion carried.*

Special Event Application for Six-Oh-Ate Food Truck Festival Submitted by Advance Shullsburg – September 2, 2023. Julie Werner presented two changes on the application. They would like to have a bounce house, as well as a stage at the event. They are increasing the hours of the event from last year to 3pm – 8pm. *Motion by Swenson second by Doyle-Wand to approve the Special Event Permit Application, with changes as presented. All aye, motion carried.*

Fourth of July Special Event Application - *Motion by Morrissey second by Mulcahy to approve the Special Event Permit Application, Fireworks Permit Application, Temporary Beer Permit Application and Temporary Closing of a portion W. Water Street and Judgement Street as presented. All aye, motion carried.*

Location of Bird Statue –The suggested location of the statue is in front of the Mine & Museum. Swenson suggested a plaque for the statute to thank the donors, as well as comment on the use of canaries in coal mines but not lead mines. A written statement was presented to the Council from Mary Bradley, museum curator. After discussion and consideration, it was decided to put the bird statue on the porch of the museum. *Motion by Mulcahy second by Swenson to approve the location of the bird statue at the Mine & Museum. All aye, motion carried.*

Annexation Ordinance- Parcel Identification Number: 028.0194.2000 and Part of Parcel Identification Number 028.0194.1000 from the Town of Shullsburg to the City of Shullsburg. Mayor Jackson read the ordinance. *Motion by Morrissey second by Doyle-Wand to adopt Annexation Ordinance #321. All aye, motion carried.*

Ordinance Adopting Wisconsin Administrative Code Chapter SPS 327 - Camping Units - Mayor Jackson read the ordinance. *Motion by Swenson second by Morrissey to adopt Ordinance #322. All aye, motion carried.*

Ordinance Amending Chapter 2- Administration -Meetings – Mayor Jackson read the ordinance. Discussion was held about the Common Council meetings being held once per month instead of twice per month. Morrissey stated that committee meetings need to be scheduled on a more regular basis in the absence of a second council meeting. *Motion by Swenson second by Doyle-Wand to adopt Ordinance #323. All aye, motion carried.* Regular Council meetings will be held on the 3rd Wednesday of each month.

Grant Application for Generator – It was noted that having a generator for the Townsend Center would be beneficial to the community. The grant requires the City to match 12.5% of the cost of the generator and installation. *Motion by Morrissey second by Mulcahy to move forward with submitting a*

grant application for a generator and committing the city to match 12.5% of funds if the grant is awarded. All aye, motion carried.

Gutters at West Shelter House - Motion by Morrissey second by Mulcahy to approve the quote as presented and move forward with installing gutters at the West Shelter House. All aye, motion carried.

Crack filling & Sealing Parking Lot by Veterans Memorial – Morrissey commented that there may be a donor willing to pay for this work to be done so the discussion needs to be delayed until that decision is made.

Seal Coating Projects – Motion by Morrissey second by Doyle-Wand to publish a notice in the Republican Journal for bids on Seal Coating projects. All aye, motion carried.

Annual Liquor Licenses for the Period Beginning July 1, 2023 and ending June 30, 2024 – Motion by Doyle-Wand second by Mulcahy to renew the following annual liquor licenses. All aye, motion carried. The following licenses were approved: Class A Combination: C & D Properties, Inc., DBA Miner Depot, 206 State RD 11-Kathryn Hasburgh, Agent; C & D Properties, Inc., DBA Miner Towne Mart, 101 Miner Way-Kathryn Hasburgh, Agent; Shullsburg Creamery II, LLC- DBA- Brewster House Restaurant & Shullsburg Cheese Store - 208 W. Water Street- Robert G Frie, Agent; Turpin’s Hometown Grocery, LLC- DBA- Turpin’s Hometown Grocery, 130 W. Water Street-Macy Turpin, Agent; DolgenCorp LLC- DBA- Dollar General Store #21836-344 State Hwy 11-Rebecca Graves. Agent and Class B Combination: BK’s Bar LLC, DBA-BK’s Bar, 221 W. Water Street- Brian L. Harwick, Agent; Water Street Saloon, LLC- DBA- Geeves Corner Tap- 251 W. Water Street- Steve Curran, Agent; The Burg LLC- DBA The Burg, 134 W. Water Street-Robert Paquette-Agent; Second Chance Enterprises Inc- DBA Second Chance Coffee & Music- 203 W. Water Street- Patrick D Doyle-Agent; Robyn Schramer, DBA-Water Street Place-202 W. Water Street; and Class B Combination Reserve: Grindstone LLC, DBA Kingsley Crossing- 236 W. Water Street, Sandra Russell, Agent; and Class B Beer & Class C Wine: American Legion Post 0105 McCann-Richards - DBA – American Legion -322 State Hwy 11-Daniel Wedige- Agent; and Beer Garden Permits: BK’s Bar LLC, DBA-BK’s Bar, 221 W. Water Street- Brian L. Harwick, Agent and The Burg LLC- DBA The Burg, 134 W. Water Street-Robert Paquette-Agent.

Tobacco Products License Applications to Sell Tobacco Products for the Period Beginning July 1, 2023 and Ending June 30, 2024. Motion by Morrissey second by Doyle-Wand to approve the following tobacco product licenses. All aye, motion carried. The following permits were approved: Water Street Saloon, LLC- DBA Geeves Corner Tap, 251 W. Water Street; C & D Properties Inc., DBA- Miner Depot, 206 State RD 11; C & D Properties, Inc.,- DBA- Miner Towne Mart, 101 Miner Way; Turpin’s Hometown Grocery LLC-DBA – Turpin’s Hometown Grocery, 130 W. Water Street; and DolgenCorp, LLC- DBA – Dollar General Store #218636-344 State Hwy 11.

Coin Machine Permit Applications for the Period Beginning July 1, 2023 and Ending June 30, 2024. Motion by Mulcahy second by Swenson to approve the following coin machine permits. All aye, motion carried. The following permits were approved: Steven H Curran- DBA Geeves Corner Tap, 251 W. Water Street; The Burg LLC- DBA The Burg, 134 W. Water Street; and BK’s Bar LLC – DBA BK’s Bar, 221 W. Water Street

Clerk/Treasurer Report – Joint Review Board is scheduled for June 28, 2023 at 5:00 PM.

Future Agenda Items – CSM for Annexation; Abandoned Buildings;

At 7:32 PM a motion was made by Swenson, second by Morrissey to adjourn. All aye, motion carried.