

CITY OF SHULLSBURG
COMMON COUNCIL MEETING
DECEMBER 16, 2009
6:30 P.M.

A regular meeting of the Common Council of the City of Shullsburg was held at 6:30 p.m. December 16, 2009 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Tom Curran called the meeting to order at 6:30. Roll Call- Carol Korn, Carl Ballard, Dan Spillane. Darrell Morrissey- Absent. Others present: Tom Lethlean, Tom Pedley, Don White, Donna Shepherd and Chief Rick Moyer.

Motion by Ballard second by Spillane to approve the minutes of December 2, 2009 meeting. All aye, motion carried.

Committee Reports:

Ald Ballard reported the following regarding the Police Committee: 1. The new squad is in. 2. Possible purchase of a new computer. This will be addressed later in this meeting.

Don Dickinson arrived.

Ald Spillane reported the following regarding the street committee: 1. Purchasing the remaining bags of color additive for the sidewalk concrete. 2. The city will be applying for a USDA Rural Development grant for the Friendship Street project. Einsweiler and Dickinson will be meeting with Jay Jones on January 19th regarding the matter. Ald Spillane thanked Steve Staver for bringing the grant information to the committee's attention.

Ald Korn reported the following regarding the utility committee: 1. Discussed purchase of new computer for the assistant clerk/treasurer. This will be addressed later in this meeting. 2. Approved the purchase of a snow blower. Cost to be shared between the city and utilities. Purchase order #1593-\$695. 3. Approved purchase of computer tower for sewer plant. Purchase order #740-\$310.

Motion by Spillane second by Ballard to approve the committee reports and purchase orders. All aye, motion carried.

Jeff Russell arrived.

Motion by Ballard second by Korn to approve the bills for the general, water, sewer, electric, library, museum and pool funds. All aye, motion carried.

Regarding the contract with Wisconsin Municipal Building Inspectors, Mike Reuter was at the December 2 meeting to inform the council of their options. The city can either contract with a private contractor or they can have the State of Wisconsin perform the services. Contracting with the state would result in higher costs to the residents. Cost to the city for 2010 is \$50 per month. Motion by Korn second by Spillane to enter into a contract with Wisconsin Municipal Building Inspectors for enforcement of the Uniform Building Code. All aye, motion carried.

Harry Lee Blackburn arrived.

A discussion was held regarding the donation of an outdoor digital sign. Tom Lethlean stated the following: 1. Spoke with George Morrissey regarding the electric service that is needed. Conduit is to the south side of the sidewalk. 2. Extended warranty is available at a cost of \$149.29 per year past the 5 year period. 3. Six week

lead time from the order date. 4. Agreement needs to be reviewed by the Lethlean family. This will be addressed at the next council meeting.

Cheryl Fink and Bill Gile arrived.

Motion by Ballard second by Korn to approve a resolution appointing election officials. Korn, Ballard –aye. Spillane abstain. Motion carried. The following have been appointed election officials for a two year term: Clare Rogers, Ollie Cody, Janet Wymore, Margaret Spillane, Lois Leahy, Ellie Landau, Rick Moyer, Clara Probst, Sheron Roddick, Mary Lawrence, Pat Byrne, Joanne Bale and Diane Anderson.

A brief discussion was held regarding the purchase of computers for the police department and assistant clerk/treasurer. Cost of the computers are approximately \$450 each. Motion by Korn second by Spillane to approve the purchase of a new computer for the police department and the assistant clerk/treasurer. Roll Call- Ballard, Spillane, Korn. All aye, motion carried.

Regarding the sewer rate increase, Mayor Curran stated that Johnson Block Company completed rate study. Ald Korn stated that the Utility Committee would like to discuss the matter further before the council makes a decision. Last rate increase was 2002.

Motion by Spillane second by Ballard to approve the 2010 Utility Budgets. All aye, motion carried.

Motion by Korn second by Spillane to approve the 2009 budget amendments and carryovers as presented. All aye, motion carried.

A brief discussion was held regarding the writing off of uncollectible revolving loans 21 & 18. Mayor Curran stated these are loans are several years old and referred then back to the Revolving Loan Committee for further review.

Patrick Reinsma, Wisconsin Department of Tourism- Tourism Specialist, was present to give the council information regarding creating a Chamber of Commerce. Currently there are two groups that promote and organize events in Shullsburg, the Shullsburg Community Development Corporation, Cheryl Fink, President and Area Farmers & Merchants Group, Don White, President. Reinsma informed the council and public that a Chamber of Commerce can have a volunteer structure, but someone would need to take the lead on getting this organized. Chambers are funded by dues and revenue from events. Reinsma presented the council with resources for setting up a Chamber of Commerce. Mayor Curran inquired about a room tax. Reinsma presented the council with a hand out regarding room tax. Per Wisconsin Statutes, at least seventy percent of room tax collected must be spend on tourism promotion and development. The remaining thirty percent can be spent as the municipality determines on items such as infrastructure, services, police staffing at local parades or fireworks, benches, flowers and marketing to attract tourists. State Statutes also requires that the city have a Tourism Commission of 4-6 members that would work with the local entity such as the Chamber to decide how the money is spent.

Future agenda items: Ald Spillane would like to have a special meeting in January to discussion a 5 year plan for the city.

The Clerk/Treasurer presented the November check register and the Treasurers Report for signatures. Both were included in the agenda packets.

During the public comment session of the meeting Mayor Curran stated that he had contacted a company regarding printing the Shullsburg Visitors guide and got a price

of \$5,500 for 10,000 copies for just the printing of the brochures. This company would not sell the advertisements for the brochure. Mayor Curran does not know if this is a competitive bid or not. Cheryl Fink stated that she has not found a company that would do the printing and also sell the ads and inquired about who would sell the ads. At this time the Shopping News is the only company willing to do this.

At 7:10 p.m. a motion was made by Korn second by Ballard to adjourn. All aye, motion carried.

Marsha Einsweiler
City Clerk/Treasurer