

CITY OF SHULLSBURG
COMMON COUNCIL MEETING
AUGUST 4, 2010
6:30 P.M.

A regular meeting of the common council of the City of Shullsburg was held at 6:30 p.m. in the Community Room of the Shullsburg Community Townsend Center, Shullsburg, Wisconsin. Mayor Tom Lethlean called the meeting to order at 6:30 p.m. Notice of the meeting was posted and given to the official newspaper. Roll Call- Darrell Morrissey, Carl Ballard, Dan Spillane, Jim Paquette. All present. Others present: Chief Rick Moyer, Sally Ryan, Tom Hackl and Lee Smith.

Motion by Ballard second by Spillane to approve the minutes of the July 21, 2010 regular meeting. All aye, motion carried.

Motion by Paquette second by Ballard to approve the minutes of the July 26, 2010 special meeting. All aye, motion carried.

Committee Reports: Ald Ballard reported that the speed board that was purchased has arrived. Mayor Lethlean reported that the electric components of the control panel at the Water Tower. This system is obsolete. The company will be here on Friday to give an estimate on the repairs. Water Tower will be filled manually therefore water may be seen coming out of the top of the water tower. Total replacement cost could be \$40,000.

Motion by Spillane second by Paquette to approve the bills for the water, sewer, electric, library, pool and museum funds. All aye, motion carried.

A discussion was held regarding the construction of a new city garage. The proposed site of the new city garage is the city owned property formerly know as the Brown property located at the former depot bottom. Zimmerman's property abuts the city property. Ald Morrissey has contacted Zimmerman's and they are willing to sell the city a portion of land if needed. Surveying the property was also discussed. Ald Morrissey will see if Zimmerman's property has already been surveyed. Ald Paquette inquired about whether or not there would be an issue with the railroad. Whether or not the railroad still has right of way is unknown at this time and will be researched prior to the next meeting.

A discussion was held regarding the landscaping around the Townsend Center. Ald Paquette has gotten three bids ranging from \$700-\$1,800. Paquette has come to the conclusion that we can't afford to hire this done and inquired about getting the summer employees to do it. Summer employees will be done at the end of August therefore that may not be enough time to get it done. Chief Moyer suggested talking Ms. Brunton the Ag teacher about doing the trimming as a project. Paquette suggested doing it ourselves. Estimated cost would be: 1. Rental of a sod cutter- \$60. 2. Purchase of mulch- \$250. 3. Purchase of bushes-\$60. Ald Ballard is in favor of pursuing the Ag class. Ald Spillane suggested budgeting the funds for 2011 and doing the work in the spring. Ald Paquette feels that it needs to get cleaned up now. Ald Ballard thought we could find some volunteers. Ald Paquette inquired if there would be a problem with the city employees doing the work. Mayor Lethlean feels that we would be crossing the line with regards to the union employees if volunteers would do the work. Ald Morrissey inquired about why the union would have a problem with volunteers doing the work. Ald Ballard will ask the city union employees if they have a problem with volunteers doing the work. Ald

Paquette will try to schedule the summer employees to get this done before the end of the month.

A discussion was held regarding the repairs of the Townsend Center roof. An email was received from the insurance adjuster. A detailed estimate was never received from P. A. McGuire therefore the adjustor has just got the approval to bring in an engineer to inspect the roof sometime in the next week.

A discussion was held regarding the pay request submitted by R & K and sons Construction for the completed work on Friendship Street. Motion by Spillane second by Paquette to approve the pay request pending review and approval of Don Dickinson. All aye, motion carried.

A discussion was held regarding the purchase of a switch gear for phase two of the industrial park project. Total project cost is \$110,000. Electric Department has available funds in a CD that will be maturing in August. Ald Spillane voiced his concerns regarding purchasing the switch gear without having a written easement with the property owners. Due to the time frame and lead time of approximately eight weeks it was decided to move forward pending George Morrissey getting a verbal agreement with the property owners prior to ordering the switch gear. Motion by Ballard second by Morrissey to order the switch gear pending verbal approval of from property owners for the easements. All aye, motion carried.

Mayor Lethlean presented the council with a draft copy of the policy which includes the basic information. Mayor Lethlean would like a firm written policy in place which each member of the council will have a copy of. Lethlean is requesting that committee chairs take this to their committees and bring something back to the council for review.

A brief discussion was held regarding the police schedule. It was decided that a schedule would be left at the city clerk's office. This schedule is subject to change and it not public record. The police department will have regular office hours which are posted on the office door.

Regarding the appointment of an alternate for the Board of Appeals, Mayor Lethlean stated that matter will be reviewed by the Plan Commission as the current city ordinance conflicts with state statues.

Update on TIF #7. Mayor Lethlean reported that Royce and Janice Lyne do not want to be annexed into the city. Therefore the council will need to decide how they want to proceed with TIF. Also Lethlean reported that Swiss Valley's has released the information to the press regarding their plans for future development. Lethlean will talk to Gary Peterson regarding the city's options.

Regarding bids for the infrastructure improvement in new industrial park/TIF District #6. Mayor Lethlean stated that Delta 3 Engineering is in the process of reviewing the bids. Therefore no action was taken.

A brief discussion was held regarding a permit to construct, maintain, or repair utilities within the highway right-of-way for natural gas facilities at the new industrial park requested by WE Energies. Mayor Lethlean stated that he forwarded this request to Stan King, Delta 3 Engineering for review. King advised changes and Mayor Lethlean forwarded that information to WE Engeries. WE Engeries will send an amended permit for approval.

Future Agenda Items- 1. Proposed new city garage. 2. WE Energies permit. 3. Recycling Rewards Program- Faherty Incorporated request. 4. Request for use of Senior Center for Teen center. 5. Absentee Policy. 6. Townsend Center Roof Repairs. 7. Replacement of the Water Tower Control Board.

Clerk Treasurer Report- July check register was presented to council. Council will review the check register and will be asked to sign the file copy at the next meeting.

Public Comment: 1. Ald Ballard thanked Mayor Lethlean for the use of the tractor and mower to cut the grass at the new industrial park. 2. Lee Smith inquired about the use of the Senior Center for a Teen Center. Mayor Lethlean apologized to Smith for not have this item on the agenda as requested. It will be addressed at the August 18th council meeting.

At 8:58 p.m. a motion was made by Ballard second by Morrissey to adjourn. All aye, motion carried.

Marsha Einsweiler
City Clerk/Treasurer