

CITY OF SHULLSBURG
COMMON COUNCIL MEETING
JULY 6, 2011
6:30 P.M.

A regular meeting of the Common Council of the City of Shullsburg was held at 6:30 p.m. in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Tom Lethlean called the meeting to order at 6:30 p.m. Notice of the meeting was posted and given to the official newspaper. Roll Call-Darrell Morrissey, Carl Ballard, Dan Spillane, Jim Paquette. All present. Others present: Marsha Einsweiler, Patti Champion, Maddison Wymore, Kate Ann Fuerstenberg, Beth Hanley-Adams and Aspen Hanley.

Motion by Ballard second by Paquette to approve the minutes of the June 15, 2011 meeting. All aye, motion carried.

Motion by Spillane second by Paquette to approve the minutes of the June 29, 2011 special meeting. All aye, motion carried.

Committee Reports: None

Motion by Paquette second by Ballard to approve the purchase order 1564 for \$49.75. All aye, motion carried.

Motion by Paquette second by Spillane to approve the bills for the general, water, sewer, electric, library, pool, museum and TIF funds. All aye, motion carried.

Motion by Spillane second by Morrissey to appoint George Morrissey, Don Dickinson, Jim Paquette, Carl Ballard and Tom Lethlean to the temporary building committee. All aye, motion carried. The purpose of the committee is to make recommendations to the city council with regards to the construction of the new city garage facility.

Regarding the Waste Water Compliance Maintenance Annual Report and the Resolution, a motion was made by Spillane second by Paquette to table items eight and nine until the next meeting. All aye, motion carried.

A discussion was held regarding replacing of the ceiling and lights at the Jackson Pavilion. Einsweiler stated that no bids had been submitted. The item will be addressed at the next meeting.

Motion by Ballard second by Morrissey to approve a Class "A" Beer Only license to Turpins's Hometown Grocery LLC, Agent- Macy Turpin. All aye, motion carried.

Motion by Ballard second by Spillane to approve an operator license to Frankie Hale contingent upon a background check. All aye, motion carried.

Laura Weiskircher arrived.

A brief discussion was held regarding reducing the speed limit on S. Galena Street/County Highway "O". The city has the authority to reduce the speed limit within the city limits without DOT approval. Motion by Spillane second by Paquette to reduce the speed limit to 25 mph on the southern most part of county highway "O" within the city limits. All aye, motion carried.

Janelle Jackson arrived.

A brief discussion was held regarding the purchase of a laser printer or all in one printer/copier/scanner/fax machine. Einsweiler informed the council that the current laser printer will no longer print the utility bills efficiently due to the fact that it needs

repairs at a cost of approximately \$1,000. The cost to purchase a new laser printer is \$1,185. Einsweiler also stated that the police department copy machine needs to be replaced. The current machine was purchased in 1997 and parts are no longer available. Einsweiler, along with Laura Weiskircher submitted a recommendation that included the following: 1. Replace the police department copy machine with the current city/utility office copy machine. 2. Purchase a new all in one copier/printer/scanner/fax machine for the city/utility office. 3. Eliminate the current city/utility office laser printer. Several quotes were received for various machines to replace the city/utility office copy machine. It was decided that the color all in one Sharp Machine would be purchased from Midwest Business Products at a cost of \$7,231. Initial cost was \$6,431 which includes a trade in allowance of \$800 for the current copy machine. Since the current copy machine will be given to the police department, that department will pay the additional \$800. The balance of the cost \$6,431 will be divided between the water, sewer, electric, city and library. Motion by Paquette second by Morrissey to approve the purchase of the color all in one copier/printer/scanner/fax machine contingent upon the Library Board approval. All aye, motion carried.

Girl Scout Troop 5292 was present to inform the council that they had received a \$1,500 grant from the Shullsburg Fund to be used for improvements to the Water Street Park. The troop also informed the council that various items have also been donated for the improvements to the park. The Park Committee will address the issue at the July 19th committee meeting.

A discussion was held regarding establishing a disciplinary policy for seasonal employees. Janelle Jackson, Pool Manager, was present for the discussion and informed the council of various personnel issues at the pool. Mayor Lethlean informed the council that due to 2011 WI Act 10 the city is required to implement a new grievance procedure for municipal employees, including seasonal and part-time employees. 2011 WI Act 10 provides a four-month timeline in which municipalities must implement the new policy.

Clerk/Treasurer Report: None

Future Agenda Items: 1. Disciplinary/Grievance policy. 2. New City Garage Facility. 3. Update on White Hill Cheese project. 4. ATV Ordinance Amendment. 5. Utility Rate Study. 6. Automatic Meter Reader system.

Public Comment: None

At 7:43 p.m. a motion was made by Ballard second by Morrissey to adjourn. All aye, motion carried.

Marsha Einsweiler
City Clerk/Treasurer