

CITY OF SHULLSBURG
COMMON COUNCIL MEETING
MAY 4, 2011
6:30 P.M.

A regular meeting of the Common Council of the City of Shullsburg was held at 6:30 p.m. May 4, 2011 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Tom Lethlean called the meeting to order at 6:30 p.m. Notice of the meeting was posted and given to the official newspaper. Roll Call- Darrell Morrissey, Dan Spillane, Carl Ballard, Jim Paquette. Other present: Marsha Einsweiler, Howard Marklein and Stan King.

Motion by Ballard second by Paquette to approve the minutes of the April 20, 2011 meeting as amended. All aye, motion carried.

Motion by Spillane second by Ballard to approve the minutes of the April 25, 2011 special meeting. All aye, motion carried.

Committee Reports: Ald Spillane reported the following for the Street Committee: 1. Purchase order 1559 for purchase of stop signs- \$3,300. 2. Approved reconstruction of unnamed alley in the Sterretts Addition running north from Main Street to High Street between Lots 44 & 42 and Lots 45 & 41. Motion by Spillane second by Morrissey to approve the purchase order as submitted. All aye, motion carried.

Motion by Spillane second by Paquette to approve the bills for the general, water, sewer, electric, library, pool, museum and TIF funds. All aye, motion carried.

Motion by Paquette second by Ballard to move to item number 11 on the agenda. All aye, motion carried.

A discussion was held regarding the approaches for County Highway "O". Stan King, Delta 3 Engineering, presented the council with design plans. Ald Spillane inquired about concrete vs. blacktop. King will put together cost comparison for using concrete vs. blacktop for the council meeting on May 18th.

Mayor Lethlean read the Resolution Authorizing the Submission of a Wisconsin Department of Transportation Facilities for Economic Assistance (TEA) Grant Application. Grant funds will be used for the road approaches on County Highway "O". Motion by Ballard second by to approve a resolution to submit the TEA grant application. All aye, motion carried.

Mayor Lethlean read the Job Guarantee Agreement. TEA grant requirements include a job guarantee be signed by the city. Twenty-eight new jobs will be created by White Hill Cheese Co. LLC. The amount of the TEA grant is based on the number of employees stated in the job guarantee at \$5,000 per employee. Therefore 28 jobs at \$5,000 per employee is \$140,000. This amount more than covers the amount of the estimated costs for the road approaches on County Highway "O". Motion by Spillane second by Paquette to approve a job guarantee with the DOT for the creation of 28 jobs by White Hill Cheese. All aye, motion carried.

A brief discussion was held regarding a request from the Shullsburg School district for fill from the new industrial park. Paquette informed the council that Kenny Westemeier inquired about getting some of the fill for the school playground. The council is in agreement that the school can have the fill at lot 2 of the industrial park.

A brief discussion was held regarding retaining Delta 3 Engineering for the TEA grant administration for an amount of \$8,500. Motion by Morrissey second by Ballard to retain Delta 3 Engineering for submission and the administration of the TEA Grant. All aye, motion carried.

Mayor Lethlean and the council members thanked Representative Howard Marklein for his part in applying for the TEA grant. Marklein then left the meeting.

A discussion was held regarding the site analysis and design of the new city garage facility. Stan King, Delta 3 Engineering, informed the council that the DNR is concerned with hydric soil. Therefore an investigation to determine where the hydric soil is located will be completed. The location of the hydric soil will determine the location of the new facility. Mayor Lethlean stated that he had received the title work back from the county and feels that there are no issues with the property. Motion by Spillane second by Paquette to approve a contract with Delta 3 Engineering for site analysis for the proposed new city garage facility at a cost of \$3,000. All aye, motion carried.

A letter was received from the DNR regarding floodplain administration with regards to land that is annexed into the city. Mayor Lethlean feels that City Attorney Kranz should review the letter and advice on the action, if any, the city needs to take. Motion by Paquette second Ballard to have Attorney Kranz review the letter. All aye, motion carried.

Motion by Ballard second by Spillane to renew the permit for the burning grounds. All aye, motion carried.

Clerk/Treasurer Report: A copy of the April check register was included with the agenda packets. The council members were asked to sign the file copy.

Future Agenda Items: 1. Resolution to purchase property from Tammy Champion. 2. Development Agreement with White Hill Cheese Co. LLC. 3. Set bid date for road approach improvements on County Highway "O". 4. Options for the wading pool renovations.

Public Comment: Mayor Lethlean inquired about the steel roofing material that was removed from the park buildings last year due to the hail storm. The material will be kept until after the new city garage facility is constructed.

At 8:05 p.m. a motion was made by Paquette second by Ballard to adjourn. All aye, motion carried.

Marsha Einsweiler
City Clerk/Treasurer