

CITY OF SHULLSBURG  
COMMON COUNCIL MEETING  
APRIL 20, 2011  
6:30 P.M.

The Common Council of the City of Shullsburg held its organizational meeting at 6:30 p.m. April 20, 2011 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Tom Lethlean called the meeting to order at 6:30 p.m. Notice of the meeting was posted and given to the official newspaper. Roll Call- Darrell Morrissey, Carl Ballard, Jim Paquette, Dan Spillane- All present. Others present: Marsha Einsweiler.

Aldersperson Elect Carl Ballard was given the oath of office. Aldersperson Elect Darrell Morrissey was given the oath of office.

Motion by Ballard second by Paquette to nominate Dan Spillane as the Council President. All aye, motion carried.

Motion by Spillane second by Paquette to approve the Republican Journal as the official newspaper. All aye, motion carried.

Motion by Spillane second by Ballard to adopt the resolution approving the financial depositories for the city. All aye, motion carried.

Motion by Spillane second by Ballard to appoint Chuck Kranz as the primary city attorney and Nathan Russell as secondary city attorney. All aye, motion carried.

Motion by Paquette second by Spillane to approve the standing committee as appointed by the mayor. All aye, motion carried. There are no changes from the prior year. A list is available at the city office.

Motion by Ballard second by Paquette to approve the appointments of the Plan Commission, Historic Preservation Commission, Board of Appeals, Fire Board, Ambulance Board, Library Board, Redevelopment Authority, Zoning Administrator and Housing Grant Committee as presented by the mayor. All aye, motion carried. A list is available at the city office.

Motion by Ballard second by Morrissey to approve the minutes of the April 6 regular and April 13 special meeting. All aye, motion carried.

Committee Reports: Ald Morrissey reported the following for the Park Committee: 1. A representative from Badger Swim Pools inspected the baby pool and will be submitting plans and costs for making the necessary repairs to bring the pool into compliance with state guidelines. 2. Working on getting the Merry-go-round repaired. Ald Ballard reported the following regarding the Police Committee: 1. Approved the purchase of cigarette receptacles for Water Street. Ald Spillane reported the following regarding the Street Committee: 1. Water Street repairs are planned for May. 2. Approved repair of an alley in the Northwest Addition. 3. Update on Friendship Street bridge reconstruction project. Waiting for final approval from the DOT. Bid date is set for June 14. 4. Discussed the sweeping of lawn material in the streets and that it is not allowed. Ald Paquette reported the following regarding the Utility Committee: 1. Discussed meter reading options. More information will be presented at the next committee meeting. 2. Water Department truck box is rusted though. 3. Water Leak repaired on Friendship Street. 4. Approved purchase of lights for the new industrial park. 5. Electrical switch repaired by Truck County. 6. Manhole repaired on Clinton Street.

7. Due to the reduction of farmers not wanting sludge there will be chemicals added at the WWTP to reduce the sludge. 8. Gear reducer has been installed at the WWTP. 9. Discussed replacement of effluent pump at WWTP. 10. Approved contract with PERS Inc. for the replacement of the primary clarifier flygt. 11. Sewer backup in Del Tregloan's basement. Curran's Drain Cleaning removed the sludge and cleaned the floor. R & K and Sons repaired the cracked sanitary sewer. Motion by Spillane second by Ballard to approve the committee reports and purchase order. All aye, motion carried. Ald Spillane reported a purchase order for the street department for a jack for the snow plow. Motion by Spillane second by Ballard to approve the committee reports and purchase order. All aye, motion carried.

Motion by Paquette second by Ballard to approve the bills. All aye, motion carried.

Motion by Spillane second by Paquette to approve the purchase of 3 cigarette receptacles to be placed on Water Street on a trial basis. All aye, motion carried.

A brief discussion was held regarding a request for a "Children Playing" on Kennedy Street. The council feels that they cannot grant this request due to the amount of requests for the same if they were to grant this request. It was suggested that the requester could purchase a sign at Farm & Fleet to put in their yard. Mayor Lethlean will talk to Chief Moyer about monitoring the speed on that street.

Motion by Ballard second by Paquette to approve operator license for Tina Tate, Brittany Burris and Sharon Deiter. All aye, motion carried. Both have completed the beverage training course and background checks have been completed.

A brief discussion was held regarding the purchase of street lights for the new industrial park. Motion by Paquette second by Morrissey to approve the purchase of 4-25 foot aluminum poles for direct bury with LED lights at a cost not to exceed \$8,000. All aye, motion carried.

A brief discussion was held regarding the following items at the Waste Water Treatment Plant: 1. Valve replacement. 2. Primary Clarifer Flygt replacement. 3. Primary pump replacement-. These items were addressed by the Utility Committee at the April 19 committee meeting. Motion by Ballard second by Spillane to approve the valve replacement, primary clarifier flygt replacement and the primary pump replacement at the Waste Water Treatment Plant. All aye, motion carried. Total costs are \$15,099.56. Funds are available in the DNR replacement account.

A brief discussion was held regarding selection of uniforms for city employees. Motion by Spillane second by Paquette to approve the purchase of five polo shirts for each of the office staff and five t-shirts for each of the remaining full time staff. All aye, motion carried. Logo being the same except for the department name.

A discussion was held regarding County Highway "O" road approaches to the White Hill Cheese Co. facility. Due to the truck traffic on County Highway "O" the road approaches need to be up graded to accommodate the weight of the trucks. Mayor Lethlean informed the council that Delta 3 Engineering will have the design done next week. Mayor Lethlean is concerned that White Hill Cheese will be up and running before the work is completed, therefore the project will be done in stages to accommodate White Hill Cheese as necessary. Estimated costs are \$37,375 and are TIF eligible. Motion by Spillane second by Paquette to make the repairs as necessary to accommodate White Hill Cheese. All aye, motion carried.

Clerks Report-1. The March Treasurers report and March check register were included in the agenda packets. Einsweiler asked the council to sign the file copy. 2. Einsweiler attended a meeting with FEMA regarding the February 2011 blizzard expenses. Approximately \$8,500 has been requested for reimbursement, 75% for the federal government and 12.5% from the state government.

Future Agenda Items- 1. Special Meeting- April 25 at 11:30 a.m.- Alley repairs. 2. Repairs of Merry go round. 3. Options for utility meter reading.

Public Comment- None

At 7:32 p.m. a motion was made by Ballard second by Paquette to convene into closed session. Roll Call- Lethlean, Morrissey, Ballard, Spillane, Paquette. All aye, motion carried. The purpose of the closed session is to negotiate the purchase of property for the new city garage and is pursuant to Wis. Stats. 19.85 (1) (e).

At 7:58 p.m. a motion was made by Ballard second by Paquette to reconvene into open session. Roll Call- Paquette, Ballard, Spillane, Lethlean, Morrissey- All aye, motion carried.

In open session the following action was taken: Motion by Spillane second by Paquette to approve to have Wayne Gehrt's abstract updated to check for any encumbrances and to work with Delta 3 Engineering to make sure that all permits can be obtained, that we can construct and not have any issues with the floodplain. All aye, motion carried.

At 7:59 p.m. a motion was made by Ballard second by Spillane to adjourn. All aye, motion carried.

Marsha Einsweiler  
City Clerk/Treasurer