

CITY OF SHULLSBURG  
COMMON COUNCIL MEETING  
APRIL 2, 2008  
6:30 P.M.

A regular meeting of the Common Council of the City of Shullsburg was held at 6:30 p.m. April 2, 2008 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Lance McNaughton called the meeting to order at 6:34 p.m. Notice of the meeting was posted and given to the official newspaper. Roll Call- Bob Edge, Carol Korn, Cheryl Fink- Present. Josh Jerry present by phone. Others present: Wayne Gehrt, Bill Gile and Darrell Morrissey.

Motion by Fink second by Korn to approve the minutes of the March 19<sup>th</sup> regular meeting and the March 24<sup>th</sup> special meeting. All aye, motion carried.

Committee Reports:

Ald Korn reported a leave request for Don Dickinson. Ald Edge reported leave requests for Steve Staver and Verne Jackson. Mayor McNaughton reported a leave request for Marsha Einsweiler. McNaughton also reported that Pat Byrne submitted a retirement notice and leave requests.

Motion by Korn second by Jerry to accept the committee reports. All aye, motion carried.

After a brief discussion, a motion was made by Fink second by Korn to approve the bills for the general, water, sewer, electric and library funds. All aye, motion carried.

A discussion was held regarding an ordinance regulating outdoor wood burning devices. A motion was made by Jerry second by Edge to approve the ordinance removing section 4.12. After further discussion a motion was made by Korn second by Fink to table until the next meeting. All aye, motion carried. Bill Gile inquired about indoor wood burning devices and whether it would include those. This ordinance does not regulate indoor wood burning devices.

A discussion was held regarding an agreement with KJohnson Engineers, Inc. Mayor McNaughton spoke with Tom Jean regarding the issues. Jean stated that this is the type of agreement he would sign for the county. If the city were to wait, the project costs would likely increase. If the city does not do this now, it will not be able to get back into the program until 2013. Ald Korn is concerned that other street repairs will not get done if this project is approved. Ald Edge stated that doing this project would tie up funds for any other street projects. Edge also stated that the concrete sidewalks on Water Street are beginning to deteriorate and those repairs will need to be made in future. Motion by Fink second by Jerry to approve the agreement with KJohnson Engineers, Inc. Roll Call- Korn- no, Edge-yes, Fink-yes, Jerry-yes. Motion carried.

Motion by Fink second by Edge to approve the employment contract for Chief Strause. All aye, motion carried.

A discussion was held regarding amending section 18.06 of the City of Shullsburg Municipal Code. Mayor McNaughton stated that the amendment would allow cost sharing between the city and the developer based on a case by case situation. Ald Jerry was concerned that this change would open the door for problems with past developers or any pending development. Mayor McNaughton stated that the council has to work with the laws they have in front at any particular time. Motion by Fink second by Jerry to approve the ordinance repealing and recreating section 18.06 of the City of Shullsburg Municipal Code: Subdivision and Platting- Required Improvements. All aye, motion carried.

Regarding amendments to section 13.15, no action was taken at this time. It will be addressed at the next meeting.

A brief discussion was held regarding the Policies and Procedures Manual for the City Clerk/Utility Office. Motion by Edge second by Jerry to approve the policy and procedures manual. All aye, motion carried.

No action was taken regarding the employee handbook. It will be addressed at the next meeting.

Motion by Fink second by Korn to approve the 2007 budget amendments. All aye, motion carried.

Motion by Fink second by Korn to approve temporary open burning within the city effective Saturday, April 5 through May 18, 2008. All aye, motion carried.

Regarding an amendment to section 1.08 of the City of Shullsburg Municipal Code this change updates the ordinance for new municipal building. Motion by Fink second by Korn to approve the ordinance repealing and recreating section 1.08 (1) of the City of Shullsburg Municipal Code- Smoking Prohibited. All aye, motion carried.

Regarding an amendment to sections 2.02(2), 2.02(4), 2.03 and 2.05, this change would bring the code up to date with current meeting dates and Wis. Stats. Motion by Fink second by Jerry to approve the ordinance repealing and recreating sections 2.02(2), 2.02(4), 2.03 and 2.05 of the City of Shullsburg Municipal Code: The Governing Body. Fink, Edge, Jerry- Yes. Korn- No. Motion carried.

A discussion was held regarding an advertisement in the Vacationland. Ald Fink explained that the Telegraph Herald publishes the Vacationland in the spring before Memorial Day. The cost of the 1/6 page ad is \$236.25 and the cost of an 1/8 page ad is \$156. Motion by Fink second by Edge to approve 1/6 page ad for the Museum at a cost of \$236.25. All aye, motion carried.

Regarding an application for an operator license for Amy Fitzsimmons, the clerk stated that she has had a successful background check. Motion by Fink second by Korn to approve an operator license for Amy Fitzsimmons. All aye, motion carried.

A brief discussion was held regarding a preliminary application for a CDBG Housing Grant. Mayor McNaughton stated that this is the same grant that the city has received in the past. This program provides loans to property owners for repairs and maintenance and has no cost to the city. Motion by Korn second by Jerry to approve a preliminary application for a CDBG Housing Grant. All aye, motion carried.

During the public comment session of the meeting, Gehrt inquired about when the discussion of the purchase of the tractor would take place. It will be addressed at the next meeting.

Also during the public comment session of the meeting, Bill Gile inquired about residential utility charges vs. commercial charges for his rental property. Gile also inquired about the minimum utility rates. Mayor McNaughton stated that he would look into the matter.

The clerk inquired about the date the visitor guides would be ready. Ald Fink stated the 1<sup>st</sup> of May.

At 7:42 p.m. a motion was made by Korn second by Fink to adjourn. All aye, motion carried.

Marsha Einsweiler  
City Clerk/Treasurer