

CITY OF SHULLSBURG
COMMON COUNCIL MINUTES
MARCH 2, 2011
6:30 P.M.

A regular meeting of the Common Council of the City of Shullsburg was held at 6:30 p.m. March 2, 2011 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Tom Lethlean called the meeting to order at 6:30 p.m. Notice of the meeting was posted and given to the official newspaper. Roll Call- Darrell Morrissey, Carl Ballard, Dan Spillane, Jim Paquette. All present. Others present: Marsha Einsweiler and Wayne Gehrt.

Motion by Paquette second by Ballard to approve the minutes of the February 2, 2011 meeting. All aye, motion carried.

Motion by Ballard second by Paquette to approve the minutes of the February 16, 2011 meeting. All aye, motion carried.

Committee Reports-Ald Morrissey reported that a resident had inquired about SUVs parking in the last stall in front of the Townsend Center near the intersection of Main and Judgement Street. Parking in this area obstructs the view on Judgement Street. This issue will be addressed by the Police and Street Committees.

Rich Wotnoske arrived.

Ald Spillane reported the following regarding the Street Committee:1. Request from Don Dickinson and Steve Staver to attend a meeting in Darlington for the Street Department. 2. Purchase order number 1555 straps for chain on snow plow truck.

Motion by Paquette second by Ballard to allow Don Dickinson to attend the meeting on March 8th in Darlington. All aye, motion carried.

Motion by Spillane second by Paquette to approve the purchase order. All aye, motion carried.

Motion by Morrissey second by Ballard to approve the bills for the general, water, sewer, electric, pool, museum, library and TIF funds as submitted. All aye, motion carried. Although the bills submitted for the snow removal were approved, Ald Paquette voiced his concerns regarding the amount of snow that is being hauled. Paquette feels that the city cannot afford to haul that much snow. Although Ald Ballard agrees that the city cannot afford to haul the snow, he feels that the city crew did a good job at removing the snow from the blizzard.

Mayor Lethlean read the Revolving Loan Committee recommendations. Motion by Spillane second by Paquette to approve revolving loan committee application number 31. All aye, motion carried.

Mayor Lethlean informed the council of the requirements necessary to proceed with the Friendship Street Bridge reconstruction. Motion by Ballard second by Paquette to approve the street plat prepared by Stand Associated for the Friendship Street Bridge reconstruction project. All aye, motion carried.

Mayor Lethlean informed the council that this involves three property owners: Ralph Brown, Redevelopment Authority of Shullsburg and Andy Wedige. Tom Lethlean stated that Lafayette County uses the following rates: Temporary easement- \$100, Permanent Right-of-way- \$5,000 per acre. Tom Jean, Lafayette County Highway Commissioner, advised Mayor Lethlean that these guidelines should be used and that the city should be consistent with all property owners. The following is needed for the project: Ralph Brown property- 2 hundreds of an acre for temporary easement, Andy Wedige property- 20 hundreds of an acre for permanent right-of-way, Redevelopment Authority of Shullsburg- 7 hundreds of an acre for permanent right-of-way and 3 hundred of an acre for temp easement. Mayor Lethlean estimates that the cost for permanent right-of-ways and temporary easements is approximately \$1,200. Deadlines to have right-of-way and easements to the DOT is March 25. Motion by Ballard second by Spillane to give the mayor the authority to make the land acquisitions for the Friendship Street Bridge reconstruction project. All aye, motion carried.

A discussion was held regarding a request by Rich Wotnoske to purchase a section of the Badger Park property. Wotnoske is offering the city \$1,000 for 1,800 square feet of land. This section of land includes a driveway. Paquette was concerned with selling land of the park. Ballard relayed concerns of citizens regarding selling land that belongs to the park. Mayor Lethlean stated that the city recently denied a request from Patrick Kenndey to purchase land to construct a garage. Wotnoske stated that he has taken care of this property and built a rock wall on this property that he thought he owned. Wotnoske suggested just purchasing the section of land, 20 feet x 20 feet, that includes his driveway. Ald Morrissey feels that the encroachments on Nicole Long's property need to be removed to provide access to the park shed and Josh Jerry's fence also needs to be removed, don't have a problem with a stipulation that when the property is sold then the fence needs to be moved. Morrissey stated that Wotnoske driveway is existing and does not have a problem with selling that small section to Wotnoske. Ald Morrissey will meet with Wotnoske to verify the square footage and this will be addressed at the next council meeting.

A discussion was held regarding the encroachments to Badger Park. A park survey of the east side of Badger Park was completed last fall. As a result of the survey several encroachments were discovered. Mayor Lethlean feels that the city should get the pins installed in April therefore there will be no question as to where the property lines are in the future. Motion by Paquette second by Ballard to send notice to property owners to remove items that encroach on park property by April 15th. All aye, motion carried.

A brief discussion was held regarding replacing the stairs at the city garage. Some time ago the Shullsburg Fire Inspector, Rich Wotnoske, inspected the city garage and found several code violations. One of the violations included the outside steel staircase needed to be repaired or replaced. Ald Ballard stated the he spoke with Steve Leitzinger and he has ok'd the replacement of the steel steps with wooden steps including hand rail, 3 foot landing and a pad at the bottom. Ald Ballard reported the estimated from Paul Ranum Construction is \$650-\$700 to replace the stairs. Mayor Lethlean feels that the city crew could remove the steel stairway.

Motion by Ballard second by Paquette to proceed with replacing the stairs at the city garage facility so that we are in conjunction with the city fire inspection. All aye, motion carried.

Rich Wotnoske left the meeting.

Regarding the design of the new city garage, Mayor Lethlean informed the council that he does not have the contract from Delta 3 Engineering. However Einsweiler reported that Stan, King, Delta 3 Engineering has contacted her with regards to setback requirements therefore they are working on the design. Although the city is proceeding with the design phase of a new city garage, it is has not been approved to construct a new city garage at this time due to the budget cuts that may be imposed by the state budget. Mayor Lethlean feels that at this time with the proposed budget cuts the city cannot fund the construction of a new city garage. Mayor Lethlean suggested waiting to see what happens with the state budget before deciding what to do with the garage roof. The city has received payment from the insurance company and the balance of \$5,435.10 will be paid out from the insurance company if the repairs are made.

A brief discussion was held regarding the hiring of a burning ground attendant and the access of the burning grounds during the reconstruction of the Friendship Street Bridge. Motion by Spillane second by Morrissey to advertise for a burning ground attendant. All aye, motion carried. Hours will be Saturdays 9-2 and the wage will be \$7.50/hour. Regarding accessing the burning grounds during the Friendship Street Bridge reconstruction, Ald Carl Ballard will contact Chasten Ubersox to inquire about accessing though his property.

Mayor Lethlean informed the council that three individuals resigned from the Redevelopment Authority, Joe Byrne, Dick Roddick and Dave Lawrence. Mayor Lethlean appointed the following individuals: Rodger Wiegel, Lynne Kruser Ranum and Dave Weiskircher. Motion by Spillane second by Paquette to approve Rodger Wiegel, Lynne Kruser Ranum and Dave Weiskircher to the Redevelopment Authority. All aye, motion carried.

Motion by Ballard second by Paquette to contribute \$300 towards the Music in the Park. All aye, motion carried.

Motion by Spillane second by Ballard to not contribute to the Lafayette Development Corporation. All aye, motion carried.

Motion by Spillane second by Ballard to approve a resolution amending the 2010 budget and carry over amounts as presented. All aye, motion carried.

Motion by Spillane second by Ballard to transfer current and future increments from TID #4 to TID #3. All aye, motion carried.

Regarding the New Industrial Park, Mayor Lethlean suggested that the ceremony be coordinated with the Shullsburg Creamery. Lethlean also suggested that notice be put on the Townsend Center sign and in the Republican Journal. Mayor Lethlean and Ald Morrissey will meet with Dennis Tonak with regards to the details of the ceremony. Ceremony is scheduled for April 2, 2011.

Regarding applying for FEMA Assistance for snow removal costs related to the recent blizzard. Einsweiler submitted costs to Lafayette County today.

Future Agenda Items: 1. Ceremony for Industrial Park & Creamery 2. Park Boundaries
3. City Garage Roof Repairs 4. Hiring Burning Ground attendant. 5. Cigarette Receptacles for
Water Street.

Clerk/Treasurer Report- Nothing

Public Comment: 1. Mayor Lethlean informed the council that notice was received from
the DOR that they are denying TID #7. Lethlean and Einsweiler will contact the DOR to
investigate and try to correct the problem. 2. Wayne Gehrt voiced his opposition regarding the
selling of park property. Gehrt suggested giving a temporary easement to Wotnoske for the
driveway. 3. Gehrt inquired about moving the positive increment to TID #6 instead of to TID
#3. Lethlean feels that the increment will cover the expenses and does not see this as
advantageous.

At 8:15 p.m. a motion was made by Ballard second by Morrissey to convene into closed
session. Roll Call- Lethlean, Morrissey, Ballard, Paquette. All aye, motion carried. The purpose
of the closed session is for union contract negotiations pursuant to Wis. Stats. 19.85 (1) (c).

Einsweiler and Ald Spillane left the meeting. In the absence of the clerk the minutes
were taken by Ald Morrissey.

At 8:50 p.m. a motion was made by Paquette second by Ballard to reconvene into open
session. Roll Call- Morrissey, Lethlean, Paquette, Ballard. All Aye, motion carried.

In open session the following action was taken: Motion by Ballard second by Paquette to
accept the union proposal pending the ok of the side agreement for the emergency contact in off
hours. Roll Call- Paquette, Ballard, Morrissey- All aye, motion carried.

At 8:53 p.m. a motion was made by Ballard second by Paquette to adjourn. All aye,
motion carried.

Marsha Einsweiler
City Clerk/Treasurer