

CITY OF SHULLSBURG
COMMON COUNCIL MEETING MINUTES
FEBRUARY 16, 2011
6:30 P.M.

A regular meeting of the Common Council of the City of Shullsburg was held at 6:30 p.m. in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgment Street, Shullsburg, Wisconsin. Mayor Tom Lethlean called the meeting to order at 6:30 p.m. Notice of the meeting was posted in the following locations: Townsend Center, Miner Alley and Leahy's Market. Roll Call- Darrell Morrissey, Carl Ballard, Dan Spillane and Jim Paquette. Others present: Scott Chyco, Don Dickinson, Cheryl Fink, Brian Stewart and Marsha Einsweiler.

Regarding the minutes of the February 2, 2011 meeting, the clerk will verify the vote on the question of hiring for the custodial position and the minutes will be addressed at the next meeting.

Committee Reports: Darrell Morrissey reported that following items were addressed by the Park Committee: 1. 2011 wages. 2. Purchase of Lawn Tractor. 3. Fund raising for baby pool repairs. 4. Kick Ball League on Friday nights. 5 Marking of Property lines in regards to park survey.

Dan Spillane reported that the following items were addressed by the Street Committee: 1. Purchase orders 1552 & 1553 for a lift arm and a safety storage cabinet. 2. Friendship Street bridge reconstruction project.

Jim Paquette reported that the following items were addressed by the Utility Committee: 1. Purchase of gear reducer at WWTP. Motion by Ballard second by Paquette to approve the purchase orders and committee reports. All aye, motion carried.

Motion by Spillane second by Ballard to approve the bills excluding the bill from Gemplers for the safety cabinet. All aye, motion carried.

Motion by Spillane second by Paquette to approve a mobile home permit as submitted by George Ubersox. All aye, motion carried.

A discussion was held regarding amending the City of Shullsburg Municipal Code Section 12.03 (15) Outdoor Extension for Beer Garden "Class B", Class "B" and/or "Class C" Licensed premises. The amendment removes the requirement that the clerk annually send notice of meetings to property owners within 150 feet of an establishment applying for an outdoor beer garden permit. Motion by Paquette second by Spillane to approve the amendment to the beer garden ordinance as presented. All aye, motion carried

A discussion was held regarding the city's contribution towards the Shullsburg Visitor Guide. Cheryl Fink, Community Development Corporation (CDC) and Brian Stewart, Shopping News were present for the discussion. Fink informed the council that the CDC approved to contribute \$500 towards the cost of the visitor guides. Fink also stated that she spoke with Don White, Farmers & Merchants Group, will not contribute due to the fact that they have no funds available. Motion by Morrissey second by Ballard to go with 7,500 copies, including a \$500 contribution from the Shullsburg Community Development Corporation. All aye, motion carried.

Jan Haverland arrived. A brief discussion was held regarding the advertisement that will be in the Shullsburg Visitor Guide. Motion by Ballard to use the back cover of the Shullsburg Visitors Guide in the amount of \$300. All aye, motion carried.

A discussion was held regarding the possible construction of a new city garage. Scott Chyco, Delta 3 Engineering, presented the council with a proposal for outline of services to be provided. Dickinson had provided Chyco with a rough drawing in which his proposal is based upon. Chyco stated a building of this size and construction does not need a 60 foot access around the building. The city is currently considered a transfer of property with Zimmerman Transportation. Zimmerman's property is located on the west side of the depot bottom off of Friendship Street and the city's property is located on the east side of the depot bottom off Judgement Street. Mayor Lethlean stated that we cannot go any further in acquiring property until we know the size and design of the building then we will know how much land is needed. Chyco stated that they can do an aerial overlay of the property in question to see if that size building works on the lot. Mayor Lethlean stated that if the Governor cuts the shared revenue, he feels that this project will not be continued. The Governor is expected to speak on February 22 and we should know about the shared revenue at that time. Chyco will send a new contract which includes separate phases on of the construction. Phase one would include the design phase of the project. Motion by Ballard second by Paquette to approve preliminary drafting for the site of the city garage as phase 1 of the project for no more than \$3,000 with Delta 3 Engineering. All aye, motion carried.

Motion by Morrissey second by Spillane to approve the SUN agreement naming the emergency contact person as the city clerk. All aye, motion carried.

Motion by Morrissey second by Paquette to temporary close a portion of Sidney Street for a graduation party. All aye, motion carried.

Motion by Morrissey second by Paquette to approve the purchase of a chemical controller for the pool. All aye, motion carried.

Carol Korn & Jeff Russell arrived.

A discussion was held regarding the hanging flower baskets. Mayor Lethlean stated that he had spoken with Donna Shepherd regarding the matter. Lethlean stated that the city is willing to donate \$1,000 towards the cost of flowers and is also willing to let the individuals use the city truck to water the flowers. The city will not provide the staff to water the flowers. Shepherd asked business owners for cooperation with this but got no cooperation and has turned the matter over to Cheryl Fink, Shullsburg Community Development Cooperation. Lethlean stated that the flowers need to be started by the end of February or the beginning of March. Fink will contract school organizations for help. Spillane will contact the music department to see if they are willing to help with the flowers. Lethlean made it very clear that if the flowers are started that the city is not responsible for them and will call the Cuba City Greenhouse to make sure that they are aware of this. Jeff Russell is willing to help with the scheduling of the watering of the flowers.

Regarding the Friendship Street Bridge project, Mayor Lethlean informed the council that we need to acquire easements. Lethlean is meeting was Tom Jean next week and also with the Redevelopment Authority (RDA) to pursue the property. The RDA is

one of the owners of property in question. Lethlean also informed the council that although the soil is contaminated it is not a big a problem as originally thought.

Motion by Ballard second by Paquette to approve the purchase of the gear reducer for the WWTP. All aye, motion carried.

Future Agenda Items- 1. Purchase of Lawn Tractor(s). 2. Hiring of Burning Ground Attendant 3. Access to Burning Grounds during Friendship Street Reconstruction. 4. Park Boundary Issues.

Clerk/Treasurer Report-The December 2010, January 2011 check registers and the January 2011 Treasurers report were included in the agenda packets. The clerk/treasurer asked the council to sign the file copies of the reports.

Public Comment-None

At 8:05 p.m. a motion was made by Paquette second by Ballard to convene into closed session. Roll Call- Lethlean, Morrissey, Ballard, Paquette-All aye. Spillane-No. Ald Spillane and Einsweiler left the meeting. In the absence of the clerk the minutes were taken by Ald Morrissey. The purpose of the closed session was pursuant to Wis. Stats. 19.85 (1) (e) for the purpose of union contract negotiations.

At 8:59 p.m. a motion was made by Ballard second by Paquette to reconvene into open session. Roll Call- Morrissey, Paquette, Ballard, Lethlean. All aye, motion carried.

No action or further discussion was held in open session.

At 8:59 p.m. a motion was made by Ballard second by Morrissey to adjourn. All aye, motion carried.

Marsha Einsweiler
City Clerk/Treasurer