

CITY OF SHULLSBURG

PROCEDURE AND REQUEST FOR A CHANGE OF ZONING

Read these instructions and follow them carefully. Failure to do so will result in unnecessary delays. It is to your benefit to make sure you have complied fully with our requirements.

The Zoning Officer upon receipt of a completed application of any petition or an amendment to the Zoning Ordinance or Official Zoning Map Shall have the City Clerk put the request on the next Plan Commission Agenda.

I (We), _____ do hereby request that the land legally described as:

be rezoned from _____ District to _____-District.

The Land will be utilized for: _____

Reason justifying the petition: _____

ATTACH: A plot plan with a scale of not greater than 1" = 200' showing area proposed to be rezoned.

Location and classification of adjacent zoned districts.

Names and addresses of all property owners within 200' of subject proposed area for which you are requesting a zoning change.

DATE: _____ Signed _____

The Plan Commission shall review above material and make a recommendation to the council (granted as requested, modified, or denied).

The Council upon recommendation of the Plan Commission will hold a Public Hearing.

The City Clerk shall publish notice of a public hearing of the zoning change at least twice, but not more than thirty (30) days nor less than ten (10) days before the hearing in the city official newspaper, giving time, place and reason, for the hearing.

The Plan Commission meets upon a request at the City Office, 190 N Judgement Street, Shullsburg. Petitions shall be turned in to the City Office, and given to the Zoning Officer seven (7) days prior to the Plan Commission Meeting.